

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Melksham Assembly Hall
Date: Wednesday 16 November 2016
Time: 2.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves, Melksham North (Vice-Chair)
Cllr Terry Chivers, Melksham Without North
Cllr Jon Hubbard, Melksham South

Cllr David Pollitt, Melksham Central
Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Roy While, Melksham Without South

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If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements</p> <ul style="list-style-type: none"> • Melksham Skate Park • Wilts Air Ambulance HQ in Semington • Community Toilet Scheme • Melksham JSA – Wednesday 18th January 2018 	5 mins
<p>2 Apologies for Absence</p>	
<p>3 Minutes</p> <p>To confirm the minutes of the meeting held on Wednesday 7 September 2016.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Updates and Reports</p> <ul style="list-style-type: none"> • Children and Young people including Local Youth Network (LYN) • Health and Wellbeing • Business and Economy • Community Area Transport Group (CATG) • Read Easy • Older Persons Champion 	
<p>6 Bus Review</p> <p>Jason Salter - Head of Service, Passenger Transport Unit, Wiltshire Council.</p>	

7	Melksham Station Redevelopment Paul Johnson - Chairman TransWilts CIC.	10 mins
8	Melksham Wellbeing Group update Presentation from the Melksham Wellbeing group outlining the work completed to date and the proposed projects.	15 mins
9	Support for our volunteer activity providers Presentation from Olly Spence - Adult Care commissioner on the importance of active ageing and the role of local activity providers.	10 mins
10	Workshop activity What type of support does your club, group or organisation need?	30 mins
11	Written Partner Updates To receive any written updates from the following partners: <ul style="list-style-type: none">• Community Area Partnership• Wiltshire Police• Wiltshire Police and Crime Commissioner• Dorset & Wiltshire Fire and Rescue Service• NHS Wiltshire/Clinical Commissioning Group• Healthwatch Wiltshire• Melksham Town Council• Parish Council Nominated Representatives• Melksham Chambers of Commerce• Melksham Senior People's Forum• Older Persons Champion• Trans Wilts Cic	5 mins
12	Grant Funding The Area Board members are asked to consider eight applications to the Community Area Grants scheme: <ul style="list-style-type: none">• Keevil Community Shed requesting £1,750 towards a mower for Keevil Playing Field.• Larkrise Riding for Disabled Group requesting £1,500 towards equine handling area roof construction.	15 mins

- Broughton Gifford Safer Access Group requesting £390 towards safety railings.
- Parents and Friends of Shaw School requesting £5,000 towards an outdoor shelter.
- Melksham and District 55+ Forum requesting £931.20 towards new office equipment
- Melksham and District 55+ Forum requesting £623.75 towards their Film Club community programme.
- Young Melksham requesting £800 towards new disco equipment.
- Great Hinton Memorial Hall requesting £468 towards kitchen heating.

13 **Any Other Items of Public Concern**

14 **Close**

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Seend Community Centre, Rusty Lane, Seend
Date: 7 September 2016
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Jon Hubbard, Cllr David Pollitt, Cllr Jonathon Seed, Cllr Roy While and Cllr Jerry Wickham

Wiltshire Council Officers

Rhys Schell – Community Area Manager
Kevin Fielding – Democratic Services Officer

Town and Parish Councils

Atworth Parish Council – Effie Gale-Sides & Maureen Weston
Melksham Town Council – Bruce Sanders & Andy Hinchcliffe
Melksham Without Parish Council – Paul Carter, Richard Wood & Teresa Strange
Seend Parish Council – Anita Heathey, Georgia A'bor and Thelma Car

Partners

Wiltshire Police – Inspectors Nick Mawson & Louis McCoy
Melksham Community Partnership – Colin Goodhind
Trans Wilts Cic – Graham & Lisa Ellis
Melksham Seniors – Brian Warwick

Total in attendance: 57

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and thanked Seend Community Centre for hosting the Area Board.</p> <p>The Chairman thanked Members of the St Johns Ambulance in attendance for their excellent defibrillator demonstrations prior to the meeting.</p> <p>Teresa Strange – Clerk, Melksham Without Parish Council gave a brief overview of the community access defibrillators installed throughout the Melksham Without Parish.</p> <p>The following Chairman’s Announcements were noted:</p> <ul style="list-style-type: none"> • Wiltshire Online Programme – Extension of the basic broadband Commitment Scheme. • Community Land Trust. • Mental Health Awareness. • A361 – road closure due to highway maintenance. • Ron Pybus – West Wiltshire Model Railway Circle thanked the Area Board for the Circle’s recent grant and presented the Area Board with a cheque for £99, payment returned from the recent Area Board grant. • Melksham Young People’s Awards – nominations now needed for young people. • Wiltshire Police – that Inspector Louis McCoy was now the Melksham Sector Inspector, taking over from Inspector Nick Mawson.
2	<p><u>Apologies for Absence</u></p> <p>Cllr Terry Chivers was in attendance but left before the meeting began due to ill health.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 15 June 2016 were

	agreed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Update and Reports</u></p> <p>Children and Young people including Local Youth Network (LYN)</p> <p>Emma Drage outlined her role of the Locality Youth Facilitator, which would replace the role of the Community youth Officer:</p> <ul style="list-style-type: none"> • Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented. • Grants – ensuring applications are dealt with as quickly and as simply as possible. • Mapping community provision – this is the positive activity ‘offer’ in each area in the form of a directory of services and activities for young people. • Communications – ensuring that activities are well promoted using the wider LYN network, OCM and social media (a shared task with CEMs). • Safeguarding – ensuring funding applications meet our requirements and that we respond quickly if any issues are referred to us. <p>Youth Grant funding</p> <p>Decision Melksham Area Cadets awarded £2,060 for Melksham Air Cadets Youth Outdoor Activities Development Program.</p> <p>Health and Wellbeing</p> <p>Cllr Pat Aves advised that:</p> <ul style="list-style-type: none"> • The Group was planning to meet on Tuesday 22 November 2016. <p>Business and Economy</p> <p>Cllr Roy While advised that:</p> <ul style="list-style-type: none"> • Seagull issues effecting Bowerhill Industrial Estate were now being

	<p>looked at. Discussions were ongoing with Devizes who had similar gull issues and the Public Protection Team, Wiltshire Council.</p> <p>Community Area Transport Group (CATG)</p> <p>Cllr Roy While requested that the Melksham Area Board noted all updates and issue closures:</p> <ul style="list-style-type: none"> • Issue 3715 - Melksham Tower Rd, Devonshire PI shared use footpath link - to recommend to the Area Board allocation of £2,991 from CATG funding and £2,991 from the Area Board. • Issue 3895 Bus shelter outside United Reform Church, Melksham High Street – to recommend to the Area Board allocation of £2,500 from CATG funding and £2,500 from the Area Board. • Issue 4532 Request from Parish Council for Berryfield Nameplates – to recommend to the Area Board allocation of £100 from CATG funding and £100 from the Area Board. • After reviewing the funding available from the Area Board and the CATG, as Chair of the CATG I am proposing that the full £5,591 requested is taken from CATG funding, instead of using the Area Board grants funding. • This proposal will be under constant review but remains the case until further notice. • Town and Parish contributions will continue to be agreed on a case by case basis. <p>Read Easy</p> <p>Cllr David Pollitt advised that:</p> <ul style="list-style-type: none"> • The group now had four trained readers, and were looking for a person to join it's management committee. <p>The Chairman thanked all members for their updates.</p>
6	<p><u>Melksham and its Community Area Neighbourhood Plans</u></p> <p>Richard Wood - Chairman Melksham Neighbourhood Plan and Georgia A'bor – Seend Neighbourhood Plan gave updates on their respective neighbourhood plans.</p>

	<p>Points made included:</p> <ul style="list-style-type: none"> • That the Melksham neighbourhood plan should be completed early 2017. • That Seend had carried out it's rural housing survey and was now working on it's business survey. • That Melksham had set up several sub groups to feed into the plan. <p>The Chairman thanked Richard Wood and Georgia A'bor for their updates.</p>
7	<p><u>No Right Turn, Church Street</u></p> <p>Dave Thomas – Traffic Engineering Manger, Wiltshire Council outlined proposals for the re-introduction of a right turn into Church Street, Melksham.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Requests had been received to allow the right turn into Church Street to become a permitted movement. It was understood that the basis of the request was that by allowing the right turn northbound queue lengths from the Market Place would reduce and would help to mitigate any additional traffic impact caused by the proposed Melksham Campus which was to be accessed from the Market Place. • This matter was previously discussed in detail by the Melksham Community Area Transport Group who agreed not to take the matter further. This recommendation was subsequently endorsed by the Melksham Area Board. • The decision not to take matters further had not been welcomed by some of the local community and a further request had been made that the matter be reconsidered. • A briefing note was tabled that gave a high level overview of the options for change and the likely impacts of the changes. These included three options for change. (The briefing note is attached). <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> • Concerns re the increased level of traffic that would be travelling into the town centre from the new south Melksham housing developments. • That the Market Place did not need traffic entering it that didn't need to be there.

	<p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board agreed that the provision of signage in the Lowbourne car park, Bank Street, Melksham be investigated by the Melksham Community Area Transport Group. • That the Melksham Area Board noted the report. <p>The Chairman thanked Dave Thomas for his report and presentation.</p>
8	<p><u>Melksham Healthcare</u></p> <p>Cllr Jerry Wickham - Cabinet Member for Health (including Public Health) and Adult Social Care gave a short overview of health issues facing people living in their own home and the how Mears Care had been appointed the new healthcare provider in Melksham.</p> <p>Jan Evans and Steve Byett - Mears Care.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Mears serve a number of rural areas across Wiltshire. • 1500 care and support customers receiving 7000 hours of care per week. • 393 care and support workers provide a service to our customers. • 90% of our care and support customers are aged 65 and over. • Mears also serve younger disabled adults and people with complex physical health conditions. • Integration of MiHomecare staff on the 15th August – 93 staff. • Melksham office change of occupancy took place on the 13th and 14th September. • ColdHarbour systems training took place prior to go live. • Wiltshire Council have supported Mears throughout the process ensuring all care plans are relevant and fit for purpose. • Uniforms and Cell Track phones issued to Leonard Cheshire staff prior to go live. • Integration of Leonard Cheshire staff on the 5th September – 165 staff.

	<ul style="list-style-type: none"> • Inductions and training ongoing throughout September. <p>The Chairman thanked Jan Evans and Steve Byett for their presentation.</p>
9	<p><u>Melksham 'Spend a Penny'!</u></p> <p>The Chairman advised that Wiltshire Council was launching a Community Toilet Scheme. The council was looking for businesses it could work with across the county to make more toilets available to the public. It was also hoped that the scheme would deliver longer opening hours and more convenient locations.</p> <p>Any business or community building in Wiltshire could become involved. The scheme promoted the buildings as being happy to allow non-customers to use their toilet facilities during their normal opening hours.</p>
10	<p><u>Big Pledge Road to Rio review 2016</u></p> <p>Rhys Schell - Melksham Community Engagement Manager advised that:</p> <ul style="list-style-type: none"> • The 8 week activity challenge took place from 4 June – 29 July 2016. • A total of 18,211 people signed up from across the county. • This was made up of 2,497 individuals, 180 teams and 47 schools. • In total participants ran, walked, swam or cycled 779,742kms, which is the distance to the moon and back! • There were a total of 273 individual participants from the Melksham community area, plus 9 clubs and groups and 7 schools who travelled a combined distance of 95,114kms over the eight weeks. • 95,114kms was the furthest distance achieved by any community area and is more than twice around the world! <p>A short film was shown highlighting some of Melksham's young people taking on the challenge.</p> <p>The Chairman thanked Rhys Schell for his presentation and thanked all those who had taken part in the challenge.</p>
11	<p><u>Area Board delegation to Community Engagement Manager</u></p> <p>Wiltshire Area Boards had previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent</p>

	<p>matters that may arise between meetings of the Area Board. It was proposed that this delegation was updated and extended to cover health and wellbeing projects.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board agreed that In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £1,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board. • Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions.
12	<p><u>Seend High Street road works - update</u></p> <p>The Chairman advised that the Installation of the new electronic warning signs on Seend High Street had now been completed.</p>
13	<p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Melksham Town Council. • Trans Wilts Cic.
14	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Community Area Grants</p> <p>Decision Poulshot Village Hall awarded £1,800 for Poulshot Village Hall UVPC cladding.</p>

	<p>Reason <i>The grant meets the 2016/17 grants criteria.</i></p> <p>Decision Pyatts Corner Residents awarded £982.40 for Keevil Improvement to footpath beside Keevil Village Playing Field.</p> <p>Reason <i>The grant meets the 2016/17 grants criteria.</i></p> <p>Decision Melksham Christmas lights group awarded £2.450 for rejuvenation of infrastructure for lower end of Melksham's Christmas Display.</p> <p>Reason <i>The grant meets the 2016/17 grants criteria.</i></p> <p>Decision TransWilts CIC awarded £3,300.33 for Melksham Station Northern Access.</p> <p>Reason <i>The grant meets the 2016/17 grants criteria.</i></p> <p>Member Initiative</p> <p>Decision Cllr Jon Hubbard awarded £1,000 for Melksham Parkrun.</p> <p>Reason <i>The grant meets the 2016/17 grants criteria.</i></p>
15	<p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
16	<p><u>Close</u></p>



Report from Young Melksham

November 2016

Young Melksham have now been based at The Canberra Centre for 12 months and have seen huge growth of our clubs during that time.

In November last year we ran one club night on a Tuesday for secondary school aged young people. We are now running clubs four nights a week as follows:

Tuesday evening, 6-8pm, years 5 & 6;

Wednesday evenings 6.30-9pm, years 7 & 8;

Thursday evening 6.30-9pm, years 9, 10 and 11;

Friday evenings 7-9.30pm, years 7 to 11.

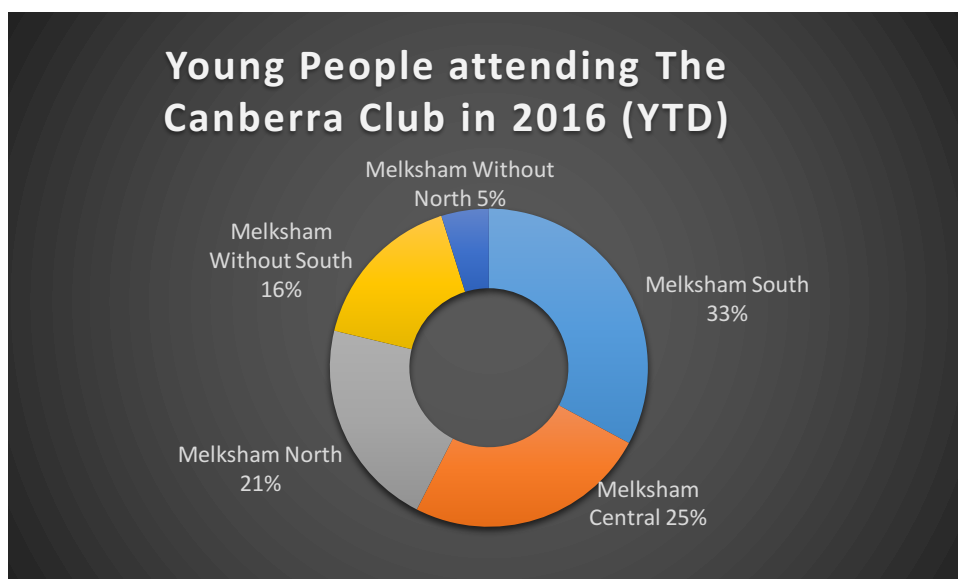
We are now regularly welcoming over 150 different young people through our doors each week to the four clubs as well as continuing the important counselling service on a Tuesday evening.

Some specific activities that we have recently undertaken have included: No Worries Sexual Health Advice, Motiv8 drug and alcohol prevention advice, Army Careers and a presentation of the Chelsea's Choice theatre show about child sexual exploitation.

The Charity are planning on opening a new club on a Monday evening starting in February 2017 which will focus on SEND Young People, working with those aged between 13 and 25. More details to follow.

One area that has not seen as much up-take as we would have liked is the minibus offering transport from the villages and Bowerhill estate into Canberra for club nights. We are looking at how to relaunch this as a dial-a-ride service

We attract young people from across most of the Community Area as demonstrated in the graph below.



The opening of the new Tuesday night club for Years 5 and 6 has also increased the age range of the young people we are working with as demonstrated below:

Age	Male	Female	Total
9	1	5	6
10	29	17	46
11	22	21	43
12	17	9	26
13	24	25	49
14	18	15	33
15	8	4	12
16	1	0	1
17	0	1	1
18	0	0	0

We are currently in the final stages of organising this year's Melksham Young People's Awards. The awards evening will be taking place on Friday 25th November at The Assembly Hall and are delighted that this year the awards evening will be presented by the amazing Ministry of Science theatre show (<http://www.ministryofscience.org/>).

We recently ran an Emergency First Aid at Work training course at Canberra for our Youth Work Team and were delighted to be able to accommodate a number of representatives from other community groups who were able to access the training for a heavily discounted cost. We were pleased to be able to offer this benefit to the community and will look to repeat this when we arrange any future training.

We are, as ever, grateful for the continued support from various organisations across the community including:

Melksham Without Parish Council
Melksham Town Council
Melksham Rotary Club
Melksham Local Youth Network
Herman Miller
The Co-operative Stores

MELKSHAM COMMUNITY AREA TRANSPORT GROUP (CATG)

NOTES OF THE MELKSHAM COMMUNITY AREA TRANSPORT GROUP (CATG) MEETING HELD ON 27 OCTOBER 2016 AT TBC.

2 Note Tracker

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:

direct line: 01225 718375
e-mail: rita.sanders@wiltshire.gov.uk

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 27th October 2016			
1.	Attendees and apologies			
	Present:	Jonathan Seed (Chair), Mark Stansby (Highways) Jon Hubbard (Melksham) Ron Robinson (Semington) Alan Baines (Melksham Without Parish Council) Tim Cherry (Broughton Gifford) Alan Lee (Atworth) Andy Cadwallader (Highways) Mary Jarvis (Broughton Gifford) Thelma Carr (Seend) Pat Aves (Melksham North) Notes: Phil McMullen		
	Apologies:	Roy While, Rhys Schell, Spencer Drinkwater, Terry Chivers		
2.	Notes of last meeting			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 7th September 2016.</p> <p>A decision was made that funding for schemes would be for the foreseeable future be made from the Transport Group allocation only with contributions being sought from the relevant local Council rather than a 1/3 split</p>		
3.	Financial Position			
		<p>Finance sheet was presented. Current Balance = £17,064.53</p> <p>Mark Stansby observed that the annual allocation for the group is £13,225 so the current balance reflected effective financial management over previous years</p>	Area Board to note.	
4.	Top 5 Priority Schemes			
a)	Seend High St – Traffic management features at narrow section	<p>Signs installed and Highways are monitoring their operation.</p> <p>Mark Stansby remarked that there is currently a fault and the suppliers have been contacted.</p>	Area board to note.	Mark Stansby
b)	Melksham Snowberry Lane – new bus shelter	Legal documents covering the Land Dedication have been sent to the Land Owner for signing. Land Owner is no longer responding to communications from Council legal team.	Clr. Hubbard suggested contacting Hallam.	Jon Hubbard

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Melksham Kenilworth Estate – 20mph speed limit	Detail design now complete – revised Estimate now £7,500. Current financial commitment = £4,000, split 3 ways.	<p>JS queried whether the Town Council would find the £2,000 required (matched by £5,500 from this group). Next meeting of Town Council is December 12th.</p> <p>A compromise proposed by MS was that the entrance markings could be delayed pending the decision of the Town Council and the signs put up using the £4k allocated. This was agreed to.</p>	Mark Stansby
d)	3715 Melksham Tower Rd - Devonshire PI shared use footpath link.	<p>Cost of construction estimated at £8,974.97, inclusive of legal fees. Town Council to fund £3,000, CATG £6,000.</p> <p>Construction pack has been issued with work to commence on 12 December for maximum period of 10 days.</p>	Area board to note.	
e)	3843 Dropped Kerbs, Corsham Rd, Whitley.	Copy of design passed around the meeting. Original ball park estimate was £1500 but was undervalued due to additional specifications. Figure is now £3968.93, 1/3 rd of which (the Parish Council contribution) would be £1323	JH suggested asking the Parish to pay more but it should be capped at £1,000 and the CATG pay the rest. JS agreed this and recommended that the Area Board consider allocating £3,000 All agreed.	Parish Council to discuss and report back.
5.	Other Priority schemes			
a)	3991 Atworth Zebra Crossing improvements.	Halos and road markings complete. Awaiting upgrade of flood lighting above the crossing.	Area Board to note	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	4158 Berkshire Green "Cyclists Dismount" sign.	Remedial measures to be completed at highways expense.	with contractor Area Board to note	Ringway
c)	4182 Drop kerb opposite De Havilland Pl, Bowerhill.	Design altered to avoid non standard service chamber. Construction work completed but remedial actions have been identified.	Area Board to note.	Ringway
d)	4371 Atworth Mead Park and Chapel Rise. Dropped Kerbs.	Staff resource now allocated. Design work is progressing.	Mark S. to liaise with Atworth PC regarding precise location	Mark Stansby
e)	Issue 3895 Bus shelter outside United Reform Church, Melksham High Street	Town Council to fund new Shelter - CATG to fund demolition of existing and preparation of hard standing area estimated at £5,000. Detailed design work to be completed.	Area Board to note.	
f)	4532 Request from Parish Council for Berryfield Nameplate	Works Order issued – target completion by 8 th November.	Area Board to note.	
6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Issue was placed on reserve list for a 20 mph assessment in 2014. MTC would like Metrocount. Cllr Hubbard to liaise with residents and report to highways.	Rhys to confirm Metrocount is going ahead	Rhys Schell
b)	4044 Speeding, C19 Ashton Common.	This is a straight section of road from Stoney Gutter past Bullen Hill Farm. 85th percentile speeds were 49.9mph with mean speed of 42mph. Results issued to the Parish Council – awaiting their comments.	Area Board to note.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	4275 Speeding between Melksham and Lacock on Forest Road	Highways report on warning signs at double bends: MS stated two bend warning signs are in place but need cleaning. Andy Cadwallader to arrange with the parish steward. Edge lines need repainting.	To recommend to the Area Board that this Issue be closed, subject to action points being completed.	
d)	4283 Kerb required Melksham Lane, Broughton Gifford.	Approximate cost = £5,000 to include minimum 2 day road closure. CATG prepared to fund 2/3 of cost but Parish Council confirmed they are unable to find £1600 as they have other priorities.	Andy Cadwallader confirmed Melksham Lane is on the list for resurfacing but no commitment to a date given. PC offered to speak to the haulage company meanwhile. Area Board to note.	
e)	4381 Semington – request for Direction Sign to Independent Living Centre on Semington Roundabout	Independent Living Centre have agreed to estimate provided by highways. Highways to liaise direct with ILC.	To recommend to the Area Board that this Issue be closed.	
f)	4489 Freight movement on C19, A350 Stoney Gutter to A361 Paxcroft Mead	The Leap Gate link road was opened on 17 June. Parish have reported a drop in use of the C19.	To recommend to the Area board that this Issue be closed	
g)	4554 Atworth Bradford Road – request to consider positioning of Children Warning Sign	Sign not visible due to obstructions. Approx cost of sign £250. PC would need to fund.	PC have noted that the obstruction has been cut back and residents have not complained since. Issue parked.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	4630 Beanacre Westlands Lane – Speeding concerns	Community Speed Watch Group now established.	To recommend to the Area Board that this Issue be closed.	
i)	4633 Melksham Blackmore Rd link to Malvern Close – request for barriers to deter cycling	Cllr Hubbard and Aves to update following further discussion with TC:	To recommend to the Area board that this Issue be closed.	
j)	4670 West Hill – speeding between Purlpit and Whitley	Metrocount results show 85 th percentile is 34.9 mph and average speed 29.7 mph. No further action required.	To recommend to the Area Board that this Issue be closed.	
k)	4680 & 4871 Melksham, Union Street – request for an “access only” Order.	Highways to prepare briefing note for Town Council consideration.		Mark Stansby
l)	4715 Bowerhill Lancaster road, Merlin Way – request for 4 x dropped kerbs.	<p>There are two private accesses requiring a pair of drop kerbs and also 1 pair of drop kerbs at Merlin Way (entrance to Denmans). Improvements to the surface at the entrance to Denmans would also need to be made to make this pedestrian / wheel chair / push chair / motorised buggy friendly. Clearly day time access would need to be maintained and therefore an uplift for out of hours working should be anticipated here.</p> <p>As a ball park estimate, suggest £4,000 be set aside to cover the two standard crossing points and a further £5,000 at the entrance to Denmans.</p>	<p>JS proposed this issue is suspended until Roy While returns. The meeting agreed.</p> <p>Area Board to note.</p>	
m)	4718 A365 Turnpike – request to extend 40 mph speed limit.	Cabinet Member’s ruling on re-reviews of speed limits on A & B class roads is that these can only take place where there is substantial environmental change or an amendment to the National criteria on setting speed limits.	<p>Alan Baines agreed that the issue could now be closed.</p> <p>To recommend to the Area Board that this Issue be closed.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

n)	4719 Melksham Riverside Drive – request to prevent vehicle access through redundant bus gate.	Highways report on sign removal and bollard installation: Two bollards and removing the “except buses” notice: £600. A more comprehensive scheme to remove all signs and posts and replace with six bollards would cost approximately £2,000	CATG agreed to support the basic solution, if the Town Council wish to pay for the comprehensive solution they must find the funding	Town council to discuss. Area Board to note.
o)	4733 Melksham Bath Road / Station Road – request to establish new Bus Stop.	Professional advice from Highways is that this not a safe option. Town Council not prepared to fund independent Safet Audit at a cost of approx £1,000.	To recommend to the Area Board that this Issue be closed.	
p)	4776 - A350 Hagg Hill junction with C19 Common Hill – request for larger left filter lane	New issue: Awaiting comments from Parish Council.	Area Board to note.	
q)	4789 – A361 Semington Roundabout – request for safe crossing point between Little Marsh and Semington	New issue for discussion: Parish Council are supportive. RR noted that the requirement also includes people using the bus services. There is an opportunity to use the splitter island as a refuge but there are no dropped kerbs.	To recommend to the Area Board that this be added to the top 5 on the Priority List for consideration by Highways.	
r)	4864 – Melksham Spa Road – speeding between Market Place and New Lawns	New issue: Town Council are supportive. Metrocount requested via Road Safety Unit.	Area Board to note.	
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	<p>Handover of Wiltshire Council Speed Indicator Devices</p> <p>Issue 4533 Request for funding of new batteries for SIDs</p>	<p>SID has been taken on by Broughton Gifford, Atworth, Melksham Without and Melksham Town. SID requires 3 batteries to fully operate, which will cost approximately £300.</p> <p>Parish Council must submit an Invoice and covering receipts to Highways to claim the £300 from CATG.</p> <p>Installing a post and a socket is around £360</p>	<p>CATG cannot fund the insurance cost (circa. £14) so a new invoice has been asked for.</p> <p>Area Board to note.</p>	
b)	<p>Requests for Parking Reviews – New Policy</p>	<ul style="list-style-type: none"> • Requests received from local Councils are “scored” to establish priorities. • All outstanding requests have been scored but Melksham was not one of the top 5 scoring areas for assessment in 2016/17. It has made the list for assessment in 2017/18 but changes are unlikely to be implemented until 2018/19. • There is now an option to fast track requests via the CATG, although the cost of advertising changes and the cost of implementation will have to be met by the CATG. • Typical costs are: Legal / Admin fee £2,000, establishment of Road Marking team and operation £1,500. 	<p>Roundponds. The care home now has additional parking available.</p> <p>Site to be monitored.</p> <p>Area Board to note.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	A361, High Street Seend. Request for dropped kerbs.	<ul style="list-style-type: none"> • There is an issue at Seend but no issues sheet received as yet • MS to remind Parish Clerk to submit an Issue. 	Area Board to note.	
8.	Date of Next Meeting: 19th January 2017, venue and times tbc			

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Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£17,064.53**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to the Melksham Area Board

- That Issue 4789, request for safe crossing point at Semington be added to the top 5 Priority List for consideration by Highways.
- That Issues 4275, 4381, 4489, 4630, 4633, 4670, 4718 and 4753 be closed.

Melksham Wellbeing Group

Notes/ actions from 17.10.2016

Attendees:

CLlr Pat Aves (Wiltshire Council), Rhys Schell (Wiltshire Council), Amanda Brookes (Bradford on Avon & Melksham Health Partnership), Helen Henderson (Wiltshire Council), Chris Pickett (Older Persons Champion), Martin Pain (Melksham Seniors Forum), Martin Elson (Contact the Elderly), Kath Norton (Wiltshire Council)

Apologies:

Jayne Funnell (Age UK) and Lucie Woodruff (Healthwatch)

Notes from last meeting

Agreed

Older Persons Area Board – 16th November

RS highlighted that there is an Older Persons themed Area Board on Wednesday 16th November, 2pm at the Melksham Assembly Hall. CP suggested a 'hook' to get people more likely to attend. Suggestions included using Wiltshire Farm Foods to provide sample lunches, or approaching Sainsburys or ASDA. Also, sending flyers around to Farm Foods (if involved) and promoting via high street shops.

Action: RS to circulate the information to group for wider circulation

Action: AB to send RS contact details for Wiltshire Farm Foods

Action: All to promote the Area Board on 16th November

Update/ discussion on proposed projects

Melksham Leg Club - AB provided an update on the recent and positive progress of the Melksham Leg Club. The main issue is finding a suitable, accessible and affordable venue. The group suggested many options including Spencers Sport and Social Club, Forest Community Centre, Town/ Assembly Hall, Riverside Club, Rachel Fowler Centre. Storage is a big issue that needs consideration. AB will be contacting venues to discuss further.

The BOA Leg Club has been a huge success with approximately 50 attending each week with a further 20-30 for purely the social element. The group agreed that they would be prepared to financially support the social element of a leg club in Melksham.

Action: AB to submit formal application for the Leg Club, which early indications would be approximately £1800 for one year.

Time Banking – after brief discussion the group agreed not to pursue this option any further.

Welcome Wagon – MP provided a recap on how the Welcome Wagon works in the US and Canada. The group were very supportive of the concept, however, a number of issues were raised which may

prevent this coming forward. RS suggested that he and MP meet with local Sheltered Housing associations to discuss the concept further.

Secretariat – RS updated on the BOA proposal, which has hit some considerable delays despite including matched funding from two further partners. Whilst not completely ruled out, the group felt there were more suitable options at this moment in time.

The Hub – after a brief discussion the group agreed not to pursue this option any further. The Campus should be the natural hub once built.

New project proposals

ME updated on the Sunday Tea Parties he runs through the Contact the Elderly charity. ME stated that funding is not required, it just needs more older people to keep running. The group were very impressed with the operation and wish to support and help identify more older people.

Action: ME to circulate details of the Sunday Tea Parties to the group

RS updated that since this funding had been made available two requests had come forward from Melksham Seniors and Melksham Community Area Partnership.

The request from Melksham Seniors was to help with the ongoing costs of the Monday Club for rent and their session facilitators. The group were generally supportive of this proposal up to approximately £500 – 600.

Melksham Community Area Partnership have put in a proposal on how they could help target social isolation and loneliness. RS put forward a proposal which may link with this and would aim to increase the number of volunteers and activity groups, particularly within the more rural areas. The group discussed this and agreed to hold this proposal for the time being for further consideration and discussion.

Agreed way forward

To invite formal applications for the Leg Club and Melksham Seniors.

To discuss the proposal as put forward by RS at the next meeting.

AOB

Next meeting agreed for Monday 12th December, 10.30am – 12pm.



Community Policing Report - November 2016

Melksham

Hello and welcome to your Community Policing report.

The Community Policing Team (CPT) model will be rolled-out across Wiltshire Police this autumn, starting with the county of Wiltshire on 17 October 2016 and followed by Swindon on 7 November 2016.

This follows a successful trial of the new model in Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere. I would like to thank everybody within the community for assisting us during this pilot and providing us with the feedback to enable the continued development of this new model. The structure and ways of working have developed over the last year and this is down to our continued review and also listening to the feedback from our partner agencies and community and this has enabled us to arrive where we are today. We are keen to also improve where possible and so this process will continue and I look forward to future evolutions.

CPT combines Neighbourhood Policing, Response teams and Local Crime Investigators so there is a “one team” approach to community policing. It means there is a bigger team of officers and police staff available to attend incidents and improves communication between teams and departments. It gives the public a better service because issues can potentially be resolved at the first point of contact (101 and 999 call-takers) and provides them with a named officer/police staff member who they will be able to keep in touch with during the investigation. It also encourages officers and staff to take more “ownership” of cases.

There will be seven Community Policing Teams: Swindon North, Swindon West, Swindon South, Wiltshire North, Wiltshire West, Wiltshire East and Wiltshire South.

Each Community Policing Team will be overseen by a Superintendent and will have an Inspector and a Deputy who directly lead that Community Policing Team. The team will be made up of a mix of police officers, community co-ordinators, PCSOs, civilian local crime investigators and Specials Constables.

We will be engaging with the public as the force wide roll-out commences and will welcome feedback about the new model. Please speak to your local officers to find out more or provide feedback, which you can also do at feedback@wiltshire.police.uk You can also find out more, including videos and infographics explaining the new model, on our website <http://www.wiltshire.police.uk/information/community-policing-pilot>

feedback@wiltshire.police.uk

COMMUNITY MESSAGING

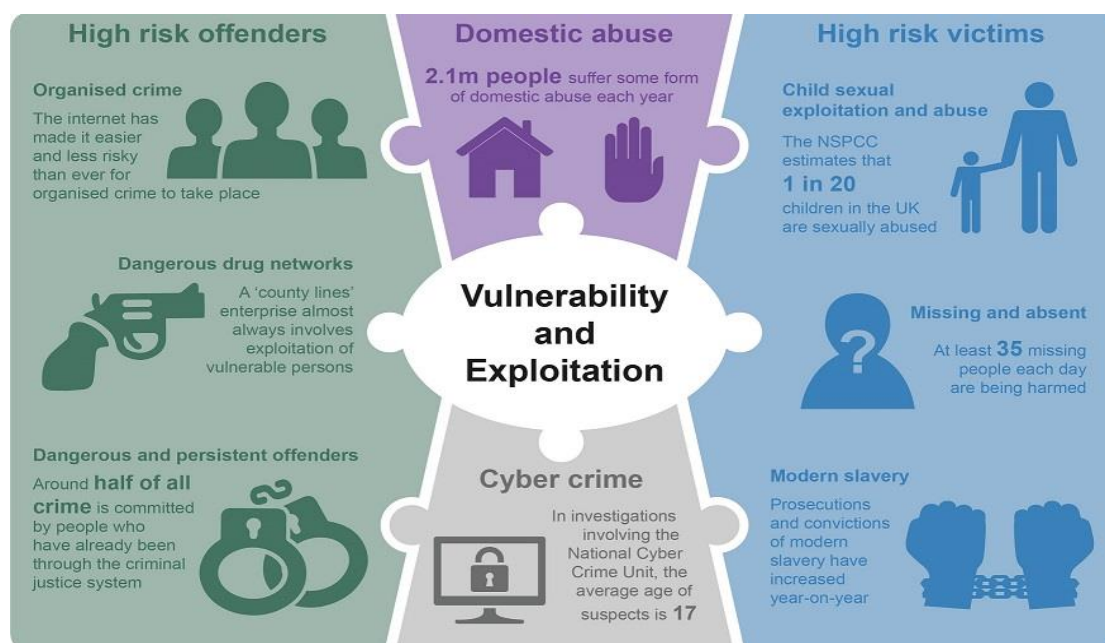
We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have seen a 20% growth over the recent months and this is to be commended and I want to say thank you for this and the work you have done within your communities to assist us in getting the key messages out there to the right people at the right place at the right time. Please help us take this even further. We are continually reviewing the content of our messages, so if there is any feedback for us, please let us know.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



feedback@wiltshire.police.uk

CURRENT PRIORITIES/ SERIES/ EXCEPTIONS

Crime Exceptions are where the volume of crime exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

There were no crime exceptions in the area last month.

The only current town priority relates to ASB being caused by a minority of youngsters at the youth club on Spa road. Local officers are patrolling the area proactively and liaising with the staff at the centre. It is hoped that this high visibility approach will address the situation.

The town has seen a slight increase in Burglaries in the last few weeks with a variety of premises being attacked. It is unclear at this time whether the offences are linked or not. Local officers are aware of the issue and are patrolling accordingly.

We have pulled together some top tips to prevent becoming a victim of burglary:

- Always close and lock all windows and doors when leaving your home.
- Invest in a light timer and leave lights on inside your house in more than one room.
- Remove any cover for a burglar to work unseen, such as shrubbery, and give your neighbours every chance to spot something suspicious.
- Ensure valuable or sentimental items of jewellery are suitably insured.
- Take photographs of all such items (laid beside a ruler) and store these in a safe place.
- Register all valuable items on www.immobilise.com
- Large quantities of cash should never be kept at home.
- Keep keys and valuables out of sight, and reach from cat flaps, letterboxes, and downstairs doors and windows.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Head Insp 2517 Brain : james.brain@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

POLICE COMMUNICATION

In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

For less urgent matters you can call **101**

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

Visit a police station

feedback@wiltshire.police.uk

Crimes and road traffic collisions can be reported to our Enquiry office at Trowbridge, their opening hours are Monday to Friday 8.30 to 5.30, Saturdays 9.00 to 1.00, Sundays and Bank Holidays Closed.

Stop a police officer or PCSO

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail CPTWestWiltshire@wiltshire.pnn.police.uk

Website

There are a number of forms available on www.wiltshire.police.uk where you can pass information.

Crimestoppers

Information can be passed anonymously via Crimestoppers. They can be contacted at crimestoppers.org.uk or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

Facebook

Each town within the Community Policing Team has its own Facebook page, on here you can find information about what has been happening in the area. We are unable to take reports of crime this through facebook.

Community Messaging

The police will put out information via Community Messaging, you will receive these messages if you are registered. You can also reply and give feedback to these messages.



Melksham Area Board Report

November 2016

Chimney Safety

Local crews were in the town centre recently to remind residents about chimney safety. This is particularly important if you have a thatched roof.

These types of fire can be particularly devastating for thatched property owners if a fire occurs. Unless swift action is taken, to either stop the fire or save the house contents, significant loss can occur.

There is specific safety advice on our new website for thatch owners - <http://www.dwfire.org.uk/safety/thatched-properties/>

In any case, our general advice is to ensure you get your chimney swept regularly, particularly if you burn wood as a fuel and always ensure the fire is out before going to bed.

Safe and Well Advisors

The Melksham area has a Fire Service ‘**Safe and Well**’ advisor to undertake the new Safe and Well visits, advising people in their homes. The Service would be keen to explore the link between our **Safe and Well advisors** and **Health and Wellbeing** activities across the Devizes area. This seems a logical step towards joint working and information sharing in order to protect the most vulnerable members of our community.

My contact details are at the bottom of this report, I’d be happy to discuss the matter further.

A Safe and Well visit is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you

PROTECT



- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Dementia Action Alliance

Since May 2016 the Service has engaged with Alzheimer's Support (Wiltshire) who have run sessions for teams all over the county, making 150 'Dementia Friends' of Fire Service, front line, Operational Staff.

The Service has also just signed up to the Dementia Action Alliances in Melksham, Calne, Bradford on Avon, Devizes, Salisbury and Royal Wootton Bassett. So if we can be of any help, particularly in assisting people to remain safe in their own homes, please contact us.

Check out our actions here:

http://www.dementiaaction.org.uk/members_and_action_plans/6102-wiltshire_fire_and_rescue_service

Incidents

- Three small Fires in the open
- One fire in a domestic premises following cooking. (Hot-strike carried out by crews)
- Two car fires
- Three Fires in Commercial premises (being dealt with by Business Fire Safety Department)
- One Fire involving garden waste and bench adjacent to domestic garage

Want to become a firefighter ?

Or know someone who does?

On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

PROTECT



PROTECT



To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Monday evening for a chat.

Jack Nicholson GFireE
District Commander. Devizes, Melksham and Calne

Dorset & Wiltshire Fire and Rescue Service
Telephone: 01722 691 242
Mob. 07809 548048

Email: jack.nicholson@wiltsfire.org.uk
Web: www.dwfire.org.uk

PROTECT



November 2016

MIUs to align opening hours

Wiltshire's Health Select Committee have acknowledged support for a proposal by Wiltshire Health and Care, in partnership with Wiltshire Clinical Commissioning Group to align the opening hours of Trowbridge and Chippenham Minor Injuries Units from 7am-11pm, seven days a week.

Minor Injuries Units (MIU) offer a facility for treating injuries that are not serious, providing a real alternative and a more suitable setting for the care and treatment of less serious injuries to local Accident and Emergency departments.

Patient attendance overnight at Wiltshire's two minor injuries units is extremely low and it has been difficult to ensure the MIUs can be staffed properly, due a shortage of staff with the right training who are able to treat minor injuries and deliver safe patient care. Additionally, many of those people who attend during the night time present with minor illness, meaning that they are referred to the 24 hours Out of Hours GP service.

Over a 91 day period from January – March 2016 there were average overnight attendances of 2.3 at Trowbridge MIU and 0.6 at Chippenham MIU. The impact of this has been greatest at Trowbridge MIU, where there have also recently been 28 overnight closures due to lack of appropriate staffing.

Douglas Blair, Managing Director of Wiltshire Health and Care said: "To make the sure we can staff the unit in the day time when most minor injuries occur, it's essential that we review the operational effectiveness of MIUs in Trowbridge and Chippenham at night time. Continuity of the existing arrangements at Trowbridge and Chippenham MIUs is not sustainable if we're to provide an effective service that meets the current and future needs of local communities. That means being able to properly staff our units during the day time when people most require the services they provide".

Tracey Cox, Interim Accountable Officer at Wiltshire CCG said: "The revised opening times for Trowbridge and Chippenham MIUs will ensure there are no more unplanned closures at night time, will make better use of nurse resource during the day when attendances to the MIUs are at their highest, and means clearer communication for the public as to when the MIUs are open".

Wiltshire Health and Care is committed to reinvesting any savings generated back into community services.

15,500 missed GP Practice appointments across Wiltshire in three months

An equivalent of 516 days of general practitioner time was lost during July –September 2016 because more than 15,500 GP, nurse and healthcare assistant appointments were missed across Wiltshire's 55 GP Practices.

Known as 'Did Not Attend' appointments they have a huge impact on the health economy, prevent other patients from being seen and waste the time of ever-stretched doctors and nurses.

Wiltshire Clinical Commissioning Group is urging patients to take a few minutes to cancel their appointments if they are no longer required, or if they are unable to attend. Practices will then be able to offer those slots to other patients who require them and help to reduce appointment waiting times.

Dr Peter Jenkins, Chair of Wiltshire CCG said: “Every missed appointment it is a missed opportunity for practices to see another patient. Between July and September that means practices could have seen another 15,500 patients, which is staggering. Simply by cancelling unwanted appointments, even if it is a few minutes before, it means that other patients have an opportunity to be seen more quickly and perhaps see their own GP. We were aware that most practices experience several DNAs each day, but the volumes we are seeing are quite frankly, shocking.”

On average a GP will conduct 30 appointments per day and based on the total number of missed appointments for July – September 2016, the equivalent of 516 days of general practitioner time has been lost.

Dr Richard Sandford-Hill, a GP at Market Lavington Surgery explains on behalf of Wiltshire Practices: “As doctors, we understand that people lead busy lives, that plans often change and quite often many people feel better by the time of their pre-booked appointment, so needing to change or cancel it is not a problem – please just remember to let your surgery know.

“At a time when NHS resources are stretched to the hilt, it’s really important that people understand the impact they have if they simply do not turn up. Everyone has responsibility to look after the NHS – it’s tax payers money after all – and we urge Wiltshire people to cancel when they don’t need the appointment so that those most in need are able to be seen more quickly”.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 2 October 2016 and will run until the end of March 2017 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don’t get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

Painkillers



Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.

Antihistamines



Useful for dealing with allergies, insect bites and hay fever.

Oral rehydration salts



Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.

Indigestion treatment



If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.

Anti-diarrhoea tablets



It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.

Suncream



Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year



Area Board Update - November 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Hospital discharge in Wiltshire

We have listened to people about their experiences when they were discharged from hospital or when their care was transferred between different care settings. For most people, the system is working well and they are happy with their discharge. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system'. Our report will shortly be published and available download from our website www.healthwatchwiltshire.co.uk/reports-publications/. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Feedback on Your Care Your Support Wiltshire (YCYSW)

We saw a statistic from The Social Care Institute for Excellence recently stating that over 80% of adults are online, but fewer than 2% reported a 'digitally enabled transaction' with the NHS in 2015. This month we have been out and about meeting people to improve that statistic for Social Care in Wiltshire. We have presented training and provided workshops about YCYSW to:

- a local Alzheimer's café
- a health & wellbeing group
- carers' and older people's champions
- Parent Carers
- Safer Salisbury groups and over 55's.

 **Your care
Your support Wiltshire**
Your local information and support site for Health and Social Care
www.yourcareyoursupportwiltshire.org.uk

We have signposted to articles about the mental capacity act, support to live independently, Easy Read versions of our most used pages, the telecare guide, and the screencast we made about how to use the site. We listened to Carers who said it was hard to sign up online for a Carers Emergency Card (CEC). We talked to local charity Carers Support Wiltshire who said it is quicker to process an electronic form. We signed up ourselves for a CEC to make sure the system was working, and discovered the page made some assumptions about what you do to successfully complete a CEC form. We have made the instructions about how to sign in to YCYSW, and how to access the carers emergency card form clearer and easier to follow. We haven't left out that you can still use paper and pen though.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

To apply for a carers emergency card online, create a profile on YCYSW, sign in, and find the steps to follow at www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/carers-emergency-card.aspx.

In the words of Mrs Doyle from the TV show *Father Ted* "Go on Go on Go on: go online."



Photo source: <http://www.morganjones.co.uk/2015/02/hmrc-drop-100-penalty/>

Update for Melksham Area Board

Name of Parish/Town/Partner	Melksham Community Area Partnership
Date of Area Board Meeting	16 November 2016

Headlines/Key successes

The latest Partnership meeting, the Melksham Area Community Safety meeting held on 27th October, heard reports and updates from Community Speedwatch, Neighbourhood Watch, and the Melksham CCTV coordination volunteers. It was also reported that there are now 32 registered Safe Places in the Melksham area. Finally there was some exciting news from those working towards establishing a Dementia Friendly Melksham:

Current Melksham Community Area Dementia Action Alliance members include:

- * Dorothy House
- * Melksham Community Area Activities and Information Action Group
- * Melksham Community Area Dementia Awareness Raising Group
- * Melksham Community Area Health Pathway Action Group
- * Alzheimer's Support
- * Wessex Water
- * and of course Melksham Area Board!

The Health Pathway Action Group are presenting at the next Melksham Health Forum on Nov 22nd - Jackie Rose is presenting and opening a discussion on the health pathway and early diagnosis. The Melksham Community Area Dementia Action Alliance now has a leaflet we can use to encourage organisations to join the alliance. Dementia Friends sessions are planned with Waitrose and more with Sainsbury's - we will also encourage them to join the alliance.

Signed: Phil McMullen

Date: 2 November 2017

16/11/2016

Melksham seniors report to the Area Board

At the Melksham Seniors public meeting with our local MP there were quite strong exchanges of views around the state of the NHS locally. In particular the lack of sufficient doctors hours to provide adequate medical coverage in Melksham raised the heat quite a bit. A very strong case was discussed for Melksham to have it is own combined medical centre or another doctors surgery possibly on the West side of Melksham both were well supported. There was also a strong feeling that the Area Board should actively monitor the local health services rather than leaving it solely to Wiltshire Health Watch.

The Seniors Forum also raised the problem of lack of revenue funding with our Member and the issues around Treasury Rules which place considerable constraints on LA's. There is a need to change the way local and national grants are made to ensure greater equity in funding local organisations based on their value to the community. The Chair has since met with the our local MP and she has now taken up the issues raised with the appropriate Ministers.

A key issue for a local organisations like Melksham Seniors is getting people to volunteer to give us just a few hours of their time per month to organise activities, perhaps help with refreshments or undertake a few admin jobs. We cannot exist without fund raising, so occasionally organising a fund raising coffee morning, or bring and buy or similar event is essential to our existence. We don't need huge sums just sufficient revenue to pay for venues and the regular projects we undertake to improve the quality of life of our older citizens. It has been suggested that Melksham should have a specific event to promote volunteering. Consideration is being given to linking this with the Community Day event planned for April 2017.

One of our key ambitions is to improve our website and keep it regularly updated, we are having problems identifying an enthusiastic webmaster. It has been suggested that an approach should be made to Wiltshire Online or the Oaks School. We would appreciate the views of the Area Board.

We also need to cater for those people who do not have IT facilities. One way of doing that is to produce a newsletter that can be circulated throughout the community. We proposed to use one of our own IT training sessions as a platform for such a project when we have enhanced our computer facilities.

Producing a good newsletter of course requires IT graphic skills. It was very pleasing to learn some local Secondary schools now have active Technology /IT groups. It would be fantastic if the students who are developing such great skills were encouraged to support the local community as part of the school curriculum. We would love to develop closer intergenerational IT projects with young people by seeking their active engagement in helping seniors to produce a newsworthy newsletter for Melksham older people, one that not only provides news items but is also funny and challenging in its editorial. We believe such a challenge would also benefit the students knowledge around community engagement and social science in a practicable way. Thus linking to other school subjects including art, English and allied editorial skills, graphic design, public affairs, business studies and would also play a key part of any local community intergenerational activity.

Melksham Seniors has a busy period of activities in the coming weeks up to Christmas, with several therapeutic events taking place within the local sheltered housing complexes, carol concerts, and Christmas lunches as well as the Forums own AGM, film show, Christmas activity event and a Christmas Party and entertainment on the 19th December for approx 200 older people at the Assembly Hall.

Brian Warwick
Chairman

TransWilts Partner Update for Melksham Area Board on 16th November 2016

What's been happening

Melksham's train service has been officially designated - giving the local community via the Community Rail Partnership some extra inputs into how the service is run.

Further, the Rail Minister (Paul Maynard) confirmed that the additional trial service that was running from December 2013 to December 2016 will be continued as a permanent service within the current Great Western franchise

At the annual National ACoRP (Association of Community Rail Partnerships) awards in Southport in September, the TransWilts and Great Western jointly won the marketing award for last year's "Weymouth Wizard" promotion.

Passenger numbers continue to be buoyant, with Great Western managing director Mark Hopwood describing us as the "fastest growing line in the country". Station usage figures to March 2016 are due to be published in the lead up to Christmas, and we expect to see a significant growth from the 58,000 journeys last year for Melksham; by way of comparison, the number of journeys was around 3,000 at the start of the millenium, and around 7,000 in 2012 (figures adjusted for known ticketing distortions). Since March the trains have continued to get even busier, and we're halfway to seeing yet another big growth figure published before Christmas 2017.

A big "Thank You" for helping with this success to:

- Passengers
- Operational Staff
- Volunteers
- Great Western Railway management
- Department for Transport
- Wiltshire Council and its Area Boards, members and officers
- Town and Parish Councils
- Members of Parliament and candidates, present and past
- Advocates
- Press and publicity - broadcast, printed and online
- Campaign and Partnership groups
- Association of Community Rail Partnerships and TravelWatch SouthWest
- Network Rail

and

The volunteers and team at TransWilts - chaired by Paul Johnson

The volunteers and team at the Melksham Rail User Group (formerly MRDG) -
chaired by Peter Blackburn

What will be happening?

The trains carry on running - switch from temporary LSTF grant funding to permanent franchise - on 11th December

As they're released from the Thames Valley, 2 coach trains will replace the one coach trains currently used on the line

Melksham Station will be improved - Paul Johnson will be telling the Area Board more about this at the 16th November meeting. Huge subject - small comment here as Paul's telling you in person and there will be a separate presentation available.

Some extra services are planned later in the franchise - though the services currently to be added do not necessarily fill the most obvious gaps / meet the most pressing. GWR and the community are putting together a case for a later evening train. Looking further ahead, the South West franchise will be awarded in the New Year and the successful bidder is required to examine options for the Swindon to Southampton route, which links the Swindon to Westbury via Melksham, Westbury to Salisbury and Salisbury to Southampton and Eastleigh services. We are hoping that in due course this will lead to an hourly service.

The first fruits of designation will be announced in the new year - a package of small measures (but very significant to some people) that will sort out some fare anomalies of the line and move us towards a better business base on which to justify a late train.

Santa Claus will be on the train on 4th December ... with presents for the children, and mince pies and a seasonal drink too. Departures at 13:45 and 17:45 from Melksham, £10 adult and £5 child. Pre-booking essential at the Tourist Information Centre. Trip time - just over an hour.

Melksham Rail User Group meets on 6th December at the TransWilts office at Well House Manor on Spa Road at 19:30. All welcome for a further update - and volunteers and help also very much welcomed. It's the people who use the train who have made it work and will continue to do so. Enquiries - John Hamley (secretary) who can be reached via secretary@mrug.org.uk

Report prepared by:

Graham Ellis - grahamellis@transwilts.org
Community Rail Officer, TransWilts Community Rail Partnership
TransWilts CRP 48, Spa Road, Melksham, Wilts, SN12 7NY
A division of the TransWilts Community Interest Company (CIC)
<http://www.transwilts.org> - 0845 459 0153

on 6th November 2016

Report to	Melksham Area Board
Date of Meeting	16/11/2016
Title of Report	Community Area Grant funding

Area Board Grants Budget			
Opening balance 2016/17	Spend to date	Current balance	Balance if all grants are agreed in Nov. 2016
£49,655.70	£31,802.43	£17,853.27	£6,390.32

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Great Hinton Memorial Hall Project Title: Great Hinton Memorial Hall Kitchen Heating View full application	£468.00
Applicant: Keevil Community Shed Project Title: Mower for Keevil Playing Field View full application	£1750.00
Applicant: Larkrise Riding for Disabled Group Project Title: Larkrise Riding for Disabled Group equine handling area roof construction View full application	£1500.00
Applicant: Broughton Gifford Safer Access Group Project Title: Broughton Gifford Safer Access Group Safety Railings View full application	£390.00
Applicant: Parents & Friends of Shaw Project Title: Shaw School Outdoor Shelter View full application	£5000.00

Applicant: Melksham & District Seniors 55+ Forum Project Title: Melksham Seniors New Office and Equipment View full application	£931.20
Applicant: Melksham & District Seniors 55+ Forum Project Title: Melksham Seniors Film Club community programme View full application	£623.75
Applicant: Young Melksham Project Title: Disco Equipment View full application	£800.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in

order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2131	Great Hinton Memorial Hall	Great Hinton Memorial Hall Kitchen Heating	£468.00
<p>Project Description: There is no heating in the kitchen so we wish to install two electric plinth heaters. This will make the kitchen more amenable to work in. The kitchen is used by the village clubs to provide light refreshments for their members and in the winter the kitchen is extremely cold as it has three outside walls. Whilst there is an oven it is rarely used so does not provide any heating.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2032	Keevil Community Shed	Mower for Keevil Playing Field	£1750.00
<p>Project Description: Keevil Community Shed was set up in February 2016 to help keep the public parts of our village looking nice and properly maintained. The grass on the playing field is cut every few weeks by a contractor in the summer and is a big expense for the Parish. From spring 2017 we would like to take over the mowing but we need to purchase a ride-on mower.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2068	Larkrise Riding for Disabled Group	Larkrise Riding for Disabled Group equine handling area roof construction	£1500.00
<p>Project Description: Since its launch in 2012 Larkrise Riding for the Disabled Group has become very popular going from strength to strength thus increasing the need to improve the facilities. The proposed project is to provide cover to the existing horse handling area/manege which is currently an open space attached to a barn on the Larkrise Community Farm in Trowbridge. In order to provide riding lessons in all weather conditions to the ever growing numbers of disabled riders there is a need for the horse handling area to be enclosed providing shelter in wet and windy conditions.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2097	Broughton Gifford Safer Access Group	Broughton Gifford Safer Access Group Safety Railings	£390.00
<p>Project Description: THIS PARTNERSHIP WISHES TO INSTALL IRON SAFETY RAILINGS UP SOME STONE STEPS LEADING TO A FOOTWAY AND ST MARYS CHURCH LYCH-GATE. THE FOOTWAY IS WELL USED BY ALL THE PEOPLE REPRESENTED BY THE PARTNERSHIP AS WELL AS THE WHOLE BROUGHTON GIFFORD COMMUNITY. PRE-SCHOOL MUMS PARENTS OF SCHOOL CHILDREN STAFF AND VISITORS TO THE OLD PARSONAGE AND THE CHURCH CONGREGATION ALL PARK OPPOSITE THE STEPS IN THE PARKING AREA OUTSIDE THE CEMETERY AND THEN USE THE STEPS TO ACCESS THE FOOTWAY THE CHURCH THE SCHOOL AND PRE-SCHOOL. SOME PEOPLE FIND THE STEPS DIFFICULT TO USE WITHOUT ANY SAFETY RAILINGS AND THEREFORE USE THE ROAD IN PREFERENCE TO THE FOOTWAY WHICH PUTS THEM AT RISK FROM TRAFFIC.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2120	Parents & Friends of Shaw	Shaw School Outdoor Shelter	£5000.00
<p>Project Description: The provision for a much needed permanent shelter in the school playground to provide the children with sun protection and an outdoor learning space. A paved area next to school hall has been earmarked as the idea location due to an existing framework in place.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2122	Melksham & District Seniors 55+ Forum	Melksham Seniors New Office and Equipment	£931.20
<p>Project Description: We have an agreement to rent an office at low cost from Selwood housing enabling to provide the expanding administrative support needs via volunteers to arrange social and activity events. Generate a newsletter adverts posters graphics etc. Update our website on a weekly basis. Use the office for small group's activities likes of Chess Bridge etc. and committee meetings and IT training.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2123	Melksham & District Seniors 55+ Forum	Melksham Seniors Film Club community programme	£623.75
<p>Project Description: Melksham Seniors would like to offer regular film shows across the parishes at community centres and village halls. To do this we require transportable visual and audio equipment. The Seniors will continue to fund the ongoing license fees for each film.</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2124	Young Melksham	Disco Equipment	£800.00
<p>Project Description: We are looking to raise funds to purchase some more professional disco equipment to allow us to create a better experience for young people who attend our music nights every Friday at The Canberra Centre</p> <p>Input from Community Engagement Manager: This application meets the 2016/17 grants criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Rhys Schell
Community Engagement Manager
01225 716752
Rhys.Schell@wiltshire.gov.uk

Grant Applications for Melksham on 16/11/2016

ID	Grant Type	Project Title	Applicant	Amount Required
2131	Community Area Grant	Great Hinton Memorial Hall Kitchen Heating	Great Hinton Memorial Hall	£468.00
2032	Community Area Grant	Mower for Keevil Playing Field	Keevil Community Shed	£1750.00
2068	Community Area Grant	Larkrise Riding for Disabled Group equine handling area roof construction	Larkrise Riding for Disabled Group	£1500.00
2097	Community Area Grant	Broughton Gifford Safer Access Group Safety Railings	Broughton Gifford Safer Access Group	£390.00
2120	Community Area Grant	Shaw School Outdoor Shelter	Parents & Friends of Shaw	£5000.00
2122	Community Area Grant	Melksham Seniors New Office and Equipment	Melksham & District Seniors 55+ Forum	£931.20
2123	Community Area Grant	Melksham Seniors Film Club community programme	Melksham & District Seniors 55+ Forum	£623.75
2124	Community Area Grant	Disco Equipment	Young Melksham	£800.00

ID	Grant Type	Project Title	Applicant	Amount Required
2131	Community Area Grant	Great Hinton Memorial Hall Kitchen Heating	Great Hinton Memorial Hall	£468.00
<p>Submitted: 12/10/2016 17:43:30</p> <p>ID: 2131</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p>				

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Great Hinton Memorial Hall Kitchen Heating

6. Project summary:

There is no heating in the kitchen so we wish to install two electric plinth heaters. This will make the kitchen more amenable to work in. The kitchen is used by the village clubs to provide light refreshments for their members and in the winter the kitchen is extremely cold as it has three outside walls. Whilst there is an oven it is rarely used so does not provide any heating.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6BY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£3922.00

Total Expenditure:

£3751.65

Surplus/Deficit for the year:

£170.35

Free reserves currently held:

(money not committed to other projects/operating costs)

£5900.00

Why can't you fund this project from your reserves:

The historic location of the old hall on which the new hall was built in 2000 does not provide any space for parking so use of the hall is entirely by villagers and village groups. Consequently our annual income from its hire is very small at 1776 and expenditure on overheads is only covered by the 113 subscriptions to the 100 Club which gives a net income of 840. We have been prudently building up our reserves to cover future maintenance and unexpected repairs and although we could fund the cost of the heating installation we hope the Area Board will be sympathetic to our reason for not depleting our reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£468.00		
Total required from Area Board		£468.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Plinth heaters	252.00			
Switchers and	62.00			
timers				
Labour	154.00			
Total	£468			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All hall users will benefit from the heating to be installed in the kitchen which will provide a more pleasant working environment. Regular users are the Arts and Crafts Club Short Mat Bowls Club Ladies Club Lunch Club Table Tennis Team and the Parish Council. The Village

Community Committee organises social events every three months with any surplus funds given towards covering the hall running costs.

14. How will you monitor this?

From feedback from the user groups.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

One off capital cost.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2032	Community Area Grant	Mower for Keevil Playing Field	Keevil Community Shed	£1750.00
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Submitted: 19/07/2016 22:06:42

ID: 2032

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Mower for Keevil Playing Field

6. Project summary:

Keevil Community Shed was set up in February 2016 to help keep the public parts of our village looking nice and properly maintained. The grass on the playing field is cut every few weeks by a contractor in the summer and is a big expense for the Parish. From spring 2017 we would like to take over the mowing but we need to purchase a ride-on mower.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6NA

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£3750.00		
Total required from Area Board		£1750.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Capital cost of mower	2250.00		Our reserves	yes 2000.00
Adapting Storage Shed	1500.00			
Total	£3750			£2000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Keevil Playing Field is currently used by children and grandchildren of residents as well as occasionally by the pupils from Keevil School. For years the grass has only been cut every 3 or 4 weeks and the result is an uneven surface that is not conducive to sporting activities and difficult for the disabled. If the grass was mown weekly in the spring summer and autumn the

surface would be more like a lawn than a meadow. This would result in more children using the play equipment adult residents and visitors using it as a relaxing place to enjoy the views and fresh air and Keevil School making more regular use of the field for sporting activities. In addition with volunteers driving the mower the cost of contractors mowing the field would be saved. This amounts to around £900.00 p.a.

14. How will you monitor this?

By observation regular surveys of residents ROSPA Inspection reports and reports from the school

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Wiltshire Council funding is required to enable the mower to be purchased. The Parish Council would make a continuing annual funding of 750 pa to cover running costs insurance and replacement of mower every 10 years.

16. Is there anything else you think we should know about the project?

Keevil Community Shed is an independent residents group but to keep bureaucracy to a minimum uses the Keevil Amenities Trust as an administrative partner for insurance bank account etc. If we were fortunate enough to be granted a sum of money we would wish the cheque to be made payable to Keevil Amenities Trust. Keevil Parish Council are fully behind this project and will be making an annual contribution of 750 p.a. to cover fuel Insurance maintenance and depreciation to ensure this project can be sustained indefinitely without further grant funding.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

2068	Community Area Grant	Larkrise Riding for Disabled Group equine handling area roof construction	Larkrise Riding for Disabled Group	£1500.00
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Submitted: 16/08/2016 07:36:53

ID: 2068

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Larkrise Riding for Disabled Group equine handling area roof construction

6. Project summary:

Since its launch in 2012 Larkrise Riding for the Disabled Group has become very popular going from strength to strength thus increasing the need to improve the facilities. The proposed project is to provide cover to the existing horse handling area/manege which is currently an open space attached to a barn on the Larkrise Community Farm in Trowbridge. In order to provide riding lessons in all weather conditions to the ever growing numbers of disabled riders there is a need for the horse handling area to be enclosed providing shelter in wet and windy conditions.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6DQ

9. Please tell us which theme(s) your project supports:

Children & Young People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£6139.95

Total Expenditure:

£6039.64

Surplus/Deficit for the year:

£100.31

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We do not have sufficient reserves to fund this project at this time however we are a successful enthusiastic growing independent branch of the Riding for the Disabled Association. The additional facilities we are planning will allow us to expand our activities in all weather conditions allowing our dedicated volunteers to increase the number of children and young adults we help. So far we have attracted almost 75 per cent of the total funding required.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£17775.00		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building	9800.00	RDA Initial Grant	yes	10000.00
Roofing and gutters	4800.00	George Gibson Bursary	yes	300.00
Cladding	2200.00	Larkrise Farm donor	yes	450.00
Drawing and submitting of	975.00	St James Trust	yes	1250.00

plans

Chippenham Guides fundraising	yes	437.70
Rotork donation	yes	108.30
NCS Fundraising	yes	500.00
Westbury Area Board		1500.00
Trowbridge Area Board		1729.00
Total		£16275

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Melksham
Trowbridge
Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This will benefit children and young adults with special needs across the county by providing them with the multi-sensory experience of horse-riding which helps to develop their muscle control posture and general wellbeing.

14. How will you monitor this?

An integral part of the process is the record of achievement and feedback we provide for each rider.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project is a one-off build and once completed will not need regular funding. Normal fees will cover subsequent running costs.

16. Is there anything else you think we should know about the project?

NO

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2097	Community Area Grant	Broughton Gifford Safer Access Group Safety Railings	Broughton Gifford Safer Access Group	£390.00
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Submitted: 21/09/2016 12:18:34

ID: 2097

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept
THIS IS NOT PRIMARILY A PARISH COUNCIL PROJECT WE HAVE FORMED A PARTNERSHIP BROUGHTON GIFFORD SAFER ACCESS GROUP WITH ST MARYS SCHOOL BROUGHTON PRE-SCHOOL ST MARYS CHURCH AND THE OLD PARSONAGE AND HAVE AGREED THAT WE WILL JOINTLY FUND UP TO 50 COST

5. Project title?

BROUGHTON GIFFORD SAFER ACCESS GROUP SAFETY RAILINGS.

6. Project summary:

THIS PARTNERSHIP WISHES TO INSTALL IRON SAFETY RAILINGS UP SOME STONE STEPS LEADING TO A FOOTWAY AND ST MARYS CHURCH LYCH-GATE. THE FOOTWAY IS WELL USED BY ALL THE PEOPLE REPRESENTED BY THE PARTNERSHIP AS WELL AS THE WHOLE BROUGHTON GIFFORD COMMUNITY. PRE-SCHOOL MUMS PARENTS OF SCHOOL CHILDREN STAFF AND VISITORS TO THE OLD PARSONAGE AND THE CHURCH CONGREGATION ALL PARK OPPOSITE THE STEPS IN THE PARKING AREA OUTSIDE THE CEMETERY AND THEN USE THE STEPS TO ACCESS THE FOOTWAY THE CHURCH THE SCHOOL AND PRE-SCHOOL. SOME PEOPLE FIND THE STEPS DIFFICULT TO USE WITHOUT ANY SAFETY RAILINGS AND THEREFORE USE THE ROAD IN PREFERENCE TO THE FOOTWAY WHICH PUTS THEM AT RISK FROM TRAFFIC.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8PR

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Safer communities
Transport and roads

If Other (please specify)

SAFETY FOR DISABLED AND ELDERLY PEOPLE.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£715.00		
Total required from Area Board		£390.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Supply and fit handrails	715.00		Broughton Gifford Parish Council	yes 200.00
			St Marys Church	yes 100.00
			Old Parsonage	yes 25.00
			N/A	0.00
Total	£715			£325

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole community will benefit as the steps will be safer with safety railings and access to

the footway will be easier. Parents of school children and of the Pre-School on the same site as St Marys School will use the steps to access the footway more safely. Visitors and staff of the Old Parsonage will use the steps to access the Old Parsonage. The church congregations including some elderly and disabled members will be able to use the steps and therefore go to church. At present some are put off from coming to church due to their struggle to get up the steps. Visitors to the Old Parsonage Care Home and staff will use the steps to access the Care Home

14. How will you monitor this?

The Parish Council and Partnership will take responsibility for getting the railings installed and for their upkeep

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Partnership that has been formed undergoes to continue the necessary maintenance of the railings.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2120	Community Area Grant	Shaw School Outdoor Shelter	Parents & Friends of Shaw	£5000.00
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Submitted: 06/10/2016 21:06:25

ID: 2120

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Shaw School Outdoor Shelter

6. Project summary:

The provision for a much needed permanent shelter in the school playground to provide the children with sun protection and an outdoor learning space. A paved area next to school hall has been earmarked as the idea location due to an existing framework in place.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8EQ

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2016

Total Income:

£11121.95

Total Expenditure:

£11290.18

Surplus/Deficit for the year:

£168.23

Free reserves currently held:

(money not committed to other projects/operating costs)

£9878.87

Why can't you fund this project from your reserves:

The cost for the shelter is beyond our free reserves currently held and projected income for the year will not be sufficient to meet the shortfall.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£14350.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Specialist Installation Work -Fitting of SHS cross members	1950.00	Christmas Fayre		1500.00
Bespoke tensile fabric roof 20m x 4.5m Approx. SqM 90	9950.00	Christmas Cards		340.00
Installation labour travel	2450.00	Quiz Night		450.00
		Disco		250.00
		Easter Eggstravaganza		320.00
		Fun Club		150.00
		Carol Singing		200.00
		Cake Sales		200.00
		Sports Day		75.00
		Rag Bag		500.00

Total	£14350	£3985
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11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

There are many beneficiaries in and around the local area who will benefit from the additional space and health benefits the shelter will provide including Shaw Church - Messy church takes place on the 1st Sunday of every month where children and parents come together for craft activities this space will allow more and messier activities to take place. Stagecoach Drama School takes place every Sunday - more space and able to take drama outside to enjoy the open air performances can also be held under the shelter. In2sport - offer a range of sporting activities for children and adults outside of school hours. When the school needs the hall activities are taken outside and the shelter will provide additional space. Community meetings - Community Action for Whitley and Shaw CAWS hold regular meetings which often require additional space local church meetings flood meetings Local community events - birthday parties anniversaries Christmas parties the local nursery uses this space every year. School Fete - a community event attracting the locals young and old every July raising money for the school and providing one of the only local events that brings everyone together. The shelter will enable the fete to go ahead whatever the weather. Quiz Nights - the PTA hold community quiz nights to raise money for the school with additional space we can open up the event to more people. And finally the children teachers and parents at the school will be also benefit from the shelter. In the summer children will be able to play outside on hot days as currently they have to stay inside due to lack of shade from the sun's harmful rays. In addition to this the school will be able to use the space for outdoor learning. As well as the health benefits the space will make learning more engaging and will enable them to nurture their creativity and imagination. They will gain a practical and healthy outdoor experience and get a broader appreciation of their outdoor environment.

14. How will you monitor this?

The use of the shelter will be monitored by the head teacher teachers and the children. The space will be used daily and upkeep will be managed by the PTA PaFoS. We will also monitor the increase in use of the school hall by the local community raising additional funds for the school.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project is a one off cost with a life span of 20 years the PTA PaFoS will fund any upkeep including cleaning and maintenance funded through our fundraising activities.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2122	Community Area Grant	Melksham Seniors New Office and Equipment	Melksham & District Seniors 55+ Forum	£931.20
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Submitted: 07/10/2016 12:51:06

ID: 2122

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Seniors New Office and Equipment

6. Project summary:

We have an agreement to rent an office at low cost from Selwood housing enabling to provide the expanding administrative support needs via volunteers to arrange social and activity events. Generate a newsletter adverts posters graphics etc. Update our website on a weekly basis. Use the office for small group's activities likes of Chess Bridge etc. and committee meetings and IT training.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6JP

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£5793.69

Total Expenditure:

£6985.25

Surplus/Deficit for the year:

£-1191.56

Free reserves currently held:

(money not committed to other projects/operating costs)

£1221.40

Why can't you fund this project from your reserves:

We do not have any reserves as all funds are allocated to support health and wellbeing projects and social isolation loneliness.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£931.20		
Total required from Area Board		£931.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Desktop computer compatible graphic software	699.99			
Printer Scanner	89.99			
Laminator supplies	50.84			
Label maker filling tray hole punch stapler	63.59			
Flash drive tape dispenser files	26.79			
Total	£931.2			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Older people in the MELKSHAM Community area

14. How will you monitor this?

Visbour Management Committee

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

As the funding is for one off office and admin equipment it will not require continuous funding Incidental stationery etc. will be funded by our fund raising activities.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2123	Community Area Grant	Melksham Seniors Film Club community programme	Melksham & District Seniors 55+ Forum	£623.75
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Submitted: 07/10/2016 12:59:53

ID: 2123

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Seniors Film Club community programme

6. Project summary:

Melksham Seniors would like to offer regular film shows across the parishes at community centres and village halls. To do this we require transportable visual and audio equipment. The Seniors will continue to fund the ongoing license fees for each film.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£5793.69

Total Expenditure:

£6985.25

Surplus/Deficit for the year:

£-1191.56

Free reserves currently held:

(money not committed to other projects/operating costs)

£1221.40

Why can't you fund this project from your reserves:

We do not have any reserves as all funds are allocated to support health and wellbeing projects and social isolation loneliness.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1847.00		
Total required from Area Board		£623.75		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Mobile epson projector	407.76	Revenue from attendees		1847.75
Mobile tannoy mic	107.99			
Mobile screen	108.00			
Total	£623.75			£1847.75

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Older people in the MELKSHAM Community area especially those in the parishes who might not be able to access the film shows in the town.

14. How will you monitor this?

Visbour Management Committee

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

These items are one off capital costs so should not need further funding. Melksham Seniors

will continue to cover the license costs for the films.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2124	Community Area Grant	Disco Equipment	Young Melksham	£800.00
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Submitted: 09/10/2016 20:23:14

ID: 2124

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Disco Equipment

6. Project summary:

We are looking to raise funds to purchase some more professional disco equipment to allow us to create a better experience for young people who attend our music nights every Friday at The Canberra Centre

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2016

Total Income:

£23922.00

Total Expenditure:

£34303.00

Surplus/Deficit for the year:

£-10381.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1200.00

Why can't you fund this project from your reserves:

The funding we have put aside in our reserves is needed to ensure we can continue to find our ongoing activities - we do not have spare funds to purchase this new equipment.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£800.00		
Total required from Area Board		£800.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Disco Kit	800.00	none		0.00
Total	£800			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We currently have between 50 and 60 young people attend on a Friday evening at club but our current equipment is not fit-for-purpose for running discos. We would like to install better equipment so that we are better able to deliver and provide opportunities for the young people to help delivery the music sessions.

14. How will you monitor this?

We keep detailed records of all young people who attend our sessions and are establishing a Young Peoples Advisory Board to help provide feedback on the services we deliver.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once installed this equipment will require minimal maintenance but we will earmark a sink fund to replace any equipment as required.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available

to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

